

## Getting started with ShowingTime is easy!

With on-demand training videos, help guides and easy-to-use tools to enter and update showing information, ShowingTime provides what you need to make scheduling easy.



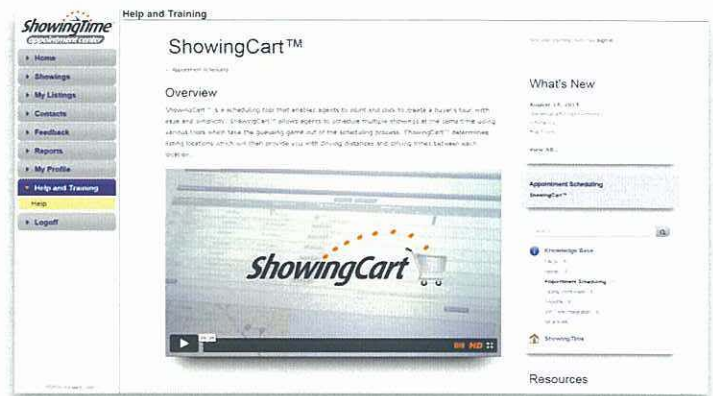
### Step One:

**Log into www.showingtime.com** - Your homepage gives you a dashboard view of important information, including a reminder of how many listings require showing instructions.



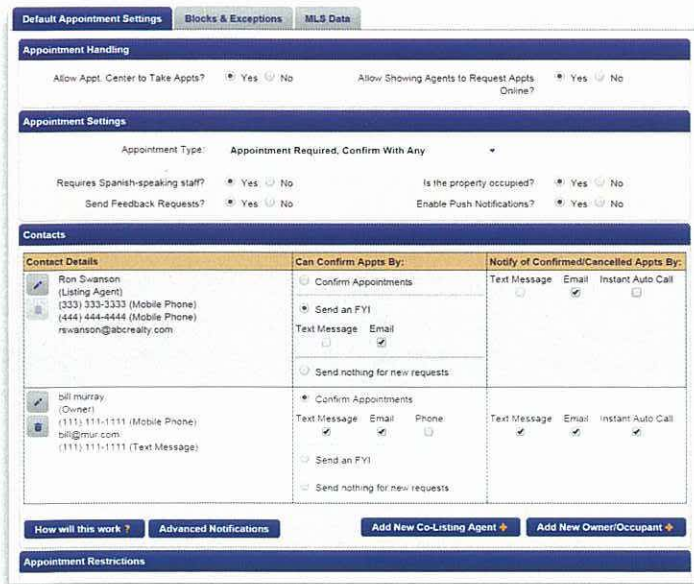
### Step Two:

**Review on-demand training content** - The Help & Training section is a great resource to ensure you get the most out of your service. Review videos, help guides and, when necessary, contact Support.



### Step Three:

**Enter showing instructions** - Locate your desired listing. Enter or update showing instructions and other listing information for this listing. When done, click Save.



### Step Four:

**Schedule a Showing** - Once your listing has been set up in the ShowingTime system, venture out and use ShowingTime's many scheduling options to find out which is most convenient for you. You can schedule showings online through your MLS, via showingtime.com, by calling 800-746-9464 (800-SHOWING), or through the ShowingTime App if you have an Apple or Android device.



## Schedule a Showing

- ShowingTime App
- Online
- MLS



**800-746-9464**

**800-SHOWING**





## ShowingTime - In Office, At Home, Online, Anytime

Scan this QR to download the ShowingTime App



### The ShowingTime App

The ShowingTime App is a great enhancement to your current ShowingTime services. The ShowingTime App provides agents and sellers with access to our best online features, including appointment scheduling & tracking, feedback, and listing activity. With the ShowingTime App you can enable a new method of contact using your phone's native push notifications & set up a calendar sync which will automatically keep your mobile calendar updated with appointment details as well as showing instructions for confirmed appointments. Currently, the ShowingTime App is available for Apple and Android devices, however all other devices have access to our dedicated mobile version which can be accessed via any mobile browser supporting javascript and cookies.



### ShowingCart™

ShowingCart saves time by allowing you to schedule showings on multiple listings by creating a "buyer's tour". Just add the listings your buyer wants to see into ShowingCart. While adding listings, ShowingCart shows you listing locations & driving distances on a map, which will help you determine the best way to organize your stops. After all the listings are in the order you want, click "submit" and all of your requests will be sent. You'll quickly receive confirmations and showing instructions.



### 24/7 Appointment Scheduling

You can schedule showings 24/7, 365 days a year with live representatives. Inbound phone calls to ShowingTime to schedule or confirm showings can be made at any time, day or night. ShowingTime will not make outbound calls after 9pm local time, however.



### ShowingTime Feedback System

ShowingTime provides agents with a fully automated way to request and receive feedback, and to share feedback with sellers. Feedback requests are sent to agents after their appointment has finished; if no response is received, the request will be sent again - you can select how many times you'd like the request sent in your preferences. Multiple templates can be created to handle listing-specific questions so you can generate more suitable feedback.

